

**Re-Accredited with “A” Grade by NAAC**  
**N.T.S.S. SHRI SHANKAR ARTS AND COMMERCE COLLEGE**  
**NAVALGUND-582208**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**First Meeting Notice (2017-2018)**

**Date: 27-06-2017**

Meeting of the IQAC has been scheduled on 8<sup>th</sup> July, 2017 at 2.30 PM at Staff Room to discuss the following matters. All the staff members are requested to attend the meeting and make it grand success.

**AGENDA OF THE MEETING**

- To chalk out the plan of actions for the year – 2017-2018
- To discuss about Calendar of Events
- To discuss curricular and co curricular activities
- To discuss activities of Cultural, Sports, NCC, NSS, Scouts & Guides and Red cross units
- To discuss Result Analysis
- AQAR submission (Documentation)
- Any other matter with permission of Chair

**PRINCIPAL**



To,

- |                             |   |                  |
|-----------------------------|---|------------------|
| • Prin. S.B. Yallur         | : | Chairman         |
| • Prof (Smt) S.B. Badami    | : | NAAC Coordinator |
| • Dr. Prashant G Koppad     | : | IQAC Coordinator |
| • Prof. S.S. Kadammanavar   | : | Member           |
| • Prof. M.Y. Bulagannavar   | : | Member           |
| • Dr.(Smt) K.P. Bikkannavar | : | Member           |
| • Dr. Sheela. M. Tubachi    | : | Member           |
| • Dr. S.V. Badiger          | : | Member           |
| • Shri A G Jakkanagoudra    | : | Member           |
| • Shri S P Bagali           | : | Admn. Staff      |
| • Shri R.M. Hiremath        | : | Admn. Staff      |
| • Shri M.V. Holeyannavar    | : | Admn. Staff      |
| • Shri Mahesh Kurtkoti      | : | Technical Staff  |
| • Shri D F Mabanur          | : | Library Staff    |

## **Minutes, Proceedings and Resolutions of IQAC Meeting 2017-2018**

Meeting of the IQAC convened on 10<sup>th</sup> July, 2017 on 2.00 pm at staff room. Following staff members were presented:

- Prin. S.B. Yallur : Chairman
- Prof (Smt) S.B. Badami : NAAC Coordinator
- Dr. Prashant G Koppad : IQAC Coordinator
- Prof. S.S. Kadammanavar : Member
- Prof. M.Y. Bulagannavar : Member
- Dr.(Smt) K.P. Bikkannavar : Member
- Dr. Sheela. M. Tubachi : Member
- Dr. S.V. Badiger : Member
- Shri A G Jakkanagoudra : Member
- Shri S P Bagali : Admn. Staff
- Shri R.M. Hiremath : Admn. Staff
- Shri M.V. Holeyannavar : Admn. Staff
- Shri Mahesh Kurtkoti : Technical Staff
- Shri D F Mabanur : Library Staff

At the outset IQAC co-ordinator Dr. Prashant G Koppad welcomed all the members of the IQAC and agenda of the meeting taken into consideration.

Agenda 1 : Previous meeting minutes are read and confirmed and plan of action considered

Proceedings : Minutes of the previous meeting are discussed plan of the action prepared by NAAC coordinator Prof. S B Badami and it was placed before the committee. The members discussed in detail and approved.

Plan of Action:

The faculty members are informed to execute the plan of action according to circumstances. Student Union constituted and student representatives are selected on merit basis.

Agenda 2 : Discussed about Calendar of Events for the year 2017-2018.

Proceedings : Calendar of Events for 2017-2018 submitted by NAAC Co-ordinator and it was discussed and approved.

Agenda 3 : Discuss the Curricular and Co-curricular activities.

Proceedings : After thorough discussion, the curricular and co-curricular activities are approved by the committee members. The members suggested faculty to organize seminars / workshops on current issues, personality development and communication skills, career guidance, training to face competitive examinations etc, are discussed.

Agenda 4 : Discussion about Sports, Cultural Activities, NCC, NSS, Scouts and Guides, Youth RedCross Activities.

Proceedings : IQAC received the list of activities from concerned heads and discussed on them properly and suggested for concerned head to take up the activities with the involvement of all students. They also suggested taking up more extension activities in social areas.


Agenda 5 : Results Analysis.

Proceedings : Result analysis reports were received from respective departments and verified. The IQAC members expressed satisfaction about the performance of students.

Agenda 6 : Submission of AQAR for the year 2016-2017.

Proceedings : The concern criterion chairmen's are informed to collect information along with documents required for preparation and submission of the Annual Quality Assurance Report to NAAC.

**PRINCIPAL**

  
**Principal,**  
NTSS's Shri Shankar Arts &  
Commerce College, Navalgund

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Second Meeting Notice (2017-2018)**


**Date: 03-10-2017**

All the members of the IQAC are informed to attend the meeting held on 8<sup>th</sup> October, 2017 at Staff Room on 2.00 pm discuss the following matters.

**: AGENDA OF THE MEETING:**

1. Read and confirm the previous meeting
2. Students grievances and students feedback on faculty
3. Library services

**PRINCIPAL**

  
**Principal,**  
NTSS's Shri Shankar Arts &  
Commerce College, Navalgund

- |                             |                   |
|-----------------------------|-------------------|
| 1. Prof. S B Yallur         | Principal         |
| 2. Prof. S B Badami         | NAAC Co-ordinator |
| 3. Dr. Prashant G Koppad    | IQAC Co-ordinator |
| 4. Prof. S S Kadammanavar   | Member            |
| 5. Prof. M Y Bulagannavar   | Member            |
| 6. Dr. K P Bikkannavar      | Member            |
| 7. Dr. S M Tubachi          | Member            |
| 8. Dr. S V Badiger          | Member            |
| 9. Prof. R P Chavan         | Member            |
| 10. Shri. A G Jakkanagoudra | Member            |
| 11. Shri. S P Bagali        | Admin. Staff      |
| 12. Shri. R M Hiremath      | Admin. Staff      |
| 13. Shri. M V Holeyannavar  | Admin. Staff      |
| 14. Shri. M B Kurtakoti     | Technical Staff   |
| 15. Shri. D F Mabanur       | Library Staff     |

### **Minutes of Second IQAC Meeting:**

Followings are the minutes of the IQAC meeting convened on 8<sup>th</sup> October, 2017 at staff room on 2.00 pm, in the presence of the following members.

1. Prof. S B Yallur	Principal
2. Prof. S B Badami	NAAC Co-ordinator
3. Dr. Prashant G Koppad	IQAC Co-ordinator
4. Prof. S S Kadammanavar	Member
5. Prof. M Y Bulagannavar	Member
6. Dr. K P Bikkannavar	Member
7. Dr. S M Tubachi	Member
8. Dr. S V Badiger	Member
9. Prof. R P Chavan	Member
10. Shri. A G Jakkanagoudra	Member
11. Shri. S P Bagali	Admin. Staff
12. Shri. R M Hiremath	Admin. Staff
13. Shri. M V Holeyannavar	Admin. Staff
14. Shri. M B Kurtakoti	Technical Staff
15. Shri. D F Mabanur	Library Staff

Initially IQAC co-ordinator Dr. prashant G Koppad welcomed all the members of the IQAC and Agenda of the meeting taken into consideration.

Agenda 1 : To read and confirm previous meetings proceedings.

Proceedings : The minutes of the previous meeting were held on 10<sup>th</sup> October, 2017 at staff room are read and confirmed.

Agenda 2 : Students grievances and students feedback on faculty.

Proceedings : Students grievances are discussed by the committee members and on the basis of student's feedback, faculty members are suggested to improve their teaching and motivate them to involve in preparation of assignments, project reports, writing skill in answering the questions and courage for appearing examinations.

Agenda 3 : About library services.


Proceedings : Library activities are discussed by the committee members and direction has been given to librarian to provide more text books to students and also it is resolved to provide text books to students on deposit basis during the examinations.

Agenda 4 : NAAC preparation.

Proceedings : All criterion chairmen are informed to provide required information to NAAC and IQAC co-ordinator for the preparation of AQAR report.

Agenda 5 : With the permission of the chair.

**PRINCIPAL**



**Principal,**  
WTS's Shri Shankar Arts &  
Commerce College, Navsaland

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Third Meeting Notice (2017-2018)**

**Date: 03-04-2018**


All members of IQAC, Departmental heads, and Administrative and manual staff are informed to attend the meeting held on 10<sup>th</sup> April, 2018 at library on 2.00 pm to discuss the following agenda.

**AGENDA**

1. To review the curricular and co-curricular activities
2. To review the seminars and workshops
3. To review the activities conducted by the college during the year 2017-2018
4. To discuss AQAR Report submission
5. To review the grievances of students
6. Any other matter

- |                             |   |                  |
|-----------------------------|---|------------------|
| • Prin. S.B. Yallur         | : | Chairman         |
| • Prof (Smt) S.B. Badami    | : | NAAC Coordinator |
| • Dr. Prashant G Koppad     | : | IQAC Coordinator |
| • Prof. S.S. Kadammanavar   | : | Member           |
| • Prof. M.Y. Bulagannavar   | : | Member           |
| • Dr.(Smt) K.P. Bikkannavar | : | Member           |
| • Dr. Sheela. M. Tubachi    | : | Member           |
| • Dr. S.V. Badiger          | : | Member           |
| • Shri A G Jakkanagoudra    | : | Member           |
| • Shri S P Bagali           | : | Admn. Staff      |
| • Shri R.M. Hiremath        | : | Admn. Staff      |
| • Shri M.V. Holeyannavar    | : | Admn. Staff      |
| • Shri M B Kurtkoti         | : | Technical Staff  |
| • Shri D F Mabanur          | : | Library Staff    |
| • Shri. B S Kandibagil      | : | Peon             |
| • Shri. S R Talawar         | : | Peon             |
| • Shri. Shivappa Badagi     | : | Peon             |

**PRINCIPAL**

  
**Principal,**  
NTSS's Shri Shankar Arts &  
Commerce College, Navalgund

## PROCEEDINGS AND RESOLUTION OF THIRD IQAC MEETING

Followings are the proceedings and resolutions (taken into consideration) passed in the 3<sup>rd</sup> IQAC meeting held on 10<sup>th</sup> April, 2018 in the presence of following members.

- Prin. S.B. Yallur
- Prof (Smt) S.B. Badami
- Dr. Prashant G Koppad
- Prof. S.S. Kadammanavar
- Prof. M.Y. Bulagannavar
- Dr.(Smt) K.P. Bikkannavar
- Dr. Sheela. M. Tubachi
- Dr. S.V. Badiger
- Shri A G Jakkanagoudra
- Shri S P Bagali
- Shri R.M. Hiremath
- Shri M.V. Holeyannavar
- Shri Mahesh Kurtkoti
- Shri D F Mabanur
- Shri. B S Kandibagil
- Shri. S R Talawar
- Shri. Shivappa Badagi

Agenda 1 : To review the curricular and co-curricular activities.

Proceedings : Initially, IQAC co-ordinator Dr. Prashant G Koppad welcomed all the members and departmental heads and non teaching staff who are attended the meeting. Curricular and co-curricular activities are discussed and get approved by the members. The faculty members are suggested to take up research activities to upgrade the knowledge by attending and presenting the papers in the seminars/ conferences/ workshops and all faculty members are suggested to motivate students to take participation in the preparation and presentation of papers on seminars.

Agenda 2 : To review Seminars and Workshops.



Proceedings : Faculty members are conducted seminars at class Level

- Organized One Day workshop on “Job fair” (Uddoga Mela) on 15<sup>th</sup> October, 2017, by our college Career Guidance Cell in association with Smart Solutions-Learning Technology. There were nearly 75 companies are taken part this Bruhat Uddoga Mela.
- One Day workshop was conducted by Career Guidance Cell of our college on 27<sup>th</sup> January, 2018 in collaboration with Vishwa-Vijeta Residential Coaching Centre, Navalgund. On How To Face Competitive Examinations, nearly 200 students of our college has been benefitted.

Agenda 3 : To review the activities conducted during the year 2017-2018.

Proceedings : IQAC committee members received reports from the respective heads of Cultural, Sports, NCC, NSS, Scouts & Guides and Youth Redcrosss etc.

#### **Cultural Activities Report**

- Mr. Umesh Dollin, studying in B.Com IV semester got first prize in Clay-Modeling of Karnatak University Youth Festival held at JSS College Dharwad. IQAC members congratulated him for his achievement and also felicitated at our college annual day.

#### **Commerce Department**

- On 6<sup>th</sup> February, 2018. Prof. S B Badami and Shri Ravi Byhatti faculty of Commerce Department of our college has visited with 35 students to Silk Industry, Oil Industry, Textile Industry situated at Gurampur near Hanagal of Haveri District in order to get practical knowledge about the operational activities of the Different Industry, which is need of the hour. Students are very happy about and got lots of knowledge and co-operated with owner of Industry. IQAC members expressed their satisfaction about the successful Industrial visit which is very useful for students to how to prepare project proposal reports.

#### **Sociology Department**

- On 27<sup>th</sup> February, 2018, Department of Sociology arranged One Day Study Trip to collect information about social thinkers, place Annigeri, Gadag, Kaginele, Shisuvinahala, Lakhsameshwar, Baad, Kotilingeshwar etc, 40 students were actively participated in the study trip under the

leadership of Dr. Sheela M Tubachi and Dr. Prashant G Koppad. Students are very much happy about the trip.

- **Scouts & Guides Unit:** Rangers Leader Dr. Sheela M Tubachi and Rangers Miss Dyamavva Gouri, Miss Saraswati Marisiddannavar, Miss Jyoti Badami and Miss Savitri Hireholi actively participated Mahamastakabhisheka program held at Shravanabelagola of Hasan District. IQAC members expressed their satisfaction towards students for their active participation.
- **Women Cell:** On 8<sup>th</sup> March, 2018, under women cell World Women's Day celebrated. Smt. Shantala Somanakatti Lawyer of Naval Gund was the Chief Guest and she gives special lecture on Women Rights & Duties Legal, Provisions and Laws related to women etc.
- **National Cadet Corps:** Our College NCC Unit got Rs. 8000 cash prize for their best drill performance on 15<sup>th</sup> August, 2017, which was organized by the Taluka Administration at Model High School Ground. 13 boys and 3 girls cadets are participated in RD selection camp which was held at Davanagere on September 2017. Mr. Siddu Gudisagar of our college has joined the Indian Army as a Soldier. Members of IQAC expressed their satisfaction about the achievements of NCC unit.
- **National Service Scheme:** Mr. Sharanappa Hadapad and Miss Rashmi Pattar, participated as NSS Volunteer at National Youth Mahostav held at Noida of Uttar Pradesh on 12<sup>th</sup> January, 2018. Mr. Basavaraj Gokavi got NSS Best Volunteer State Award held at Gurunanak Bhavan, Vasant Nagar, Bengaluru on 7<sup>th</sup> March, 2018 for his NSS work for the year 2016-2017. IQAC members congratulated the students and expressed their satisfaction.
- **Sports Department:** Mr. Veeresh Mudiappanavr has selected as a University Blue in Kabaddi for the year 2017, which was held at Karnatak University, Dharwad on 26<sup>th</sup> September, 2018 to 28<sup>th</sup> September, 2018. Mr. Shreesh Godakhindi and Mr. Kartik Chvan participated in the Volleyball Blue selection held at Karnatak University Dharwad and both students are selected as a University Blue on Volleyball held on 26<sup>th</sup> October, 2017 to 28<sup>th</sup> September, 2017. Our college team got First Prize in Karnatak University Second Zonal Men's Kabaddi tournament held on 30<sup>th</sup> and 31<sup>st</sup> January, 2018. Our college Kabaddi team also got University

Champion Prize held at K E board Degree College, Dharwad on 16<sup>th</sup> March, 2018. IQAC members were felt very happy about students performance and their achievements in sports activities and students are felicitated at our college annual day function.

Agenda 4 : About AQAR Submission:

Proceedings : All Criterion Chairman's are suggested to collect required information for AQAR submission.


Agenda 5 : Grievances of Students are discussed.

Proceedings : More girl students are demanded for additional toilet facilities. The committee resolved to refer the matter to the management to solve the issue at the earliest.

Agenda 6 : With permission of chair.

Dr. Kasturi Bikkannavar and Dr. Sheela Tubachi attended Refresher Course from 27-11-2017 to 17-12-2017 held at Central University, Alahabad UP and successfully completed the course with A grade. IQAC members thanked him.

**PRINCIPAL**

  
**Principal,**  
NTSS's Shri Shankar Prasad  
Commerce College, Navalgund